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~~Security Information~~

JUN 23 1953

Chief, Procurement Division, Logistics Office

Asst. Chief for Operations

Objectives for Calendar Year 1953

25X1A

As a result of your meeting in this Office on 18 June with [REDACTED] it is understood that your Division is charged with the achievement of the following objectives:

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- I. Establish [REDACTED] Resources for Procurement.
- II. Indoctrination of Procurement Personnel with Procurement Practices of Other Government Agencies.
- III. Development and Implementation of Procedures for Procurement through GSA.

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IV. [REDACTED]

- V. Program for Educating Other Offices of the Agency in Correct Requisitioning Practices.

VI. Develop Resources [REDACTED]

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VII. Promulgate Procurement Policy.

A. Procurement Division Procedural Manual

B. Agency Regulations

It is requested that progress towards the achievement of these objectives be reported by increments of 10 per cent every two weeks in your Weekly Activity Report under Section 5. MAJOR OBJECTIVES.

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LO/AC/CRH/mel (22 June 1953)

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